

CAREER OPPORTUNITIES IN “ESTABLISHMENT OF PUNJAB HEALTH & WELLNESS RADIO STATION” PUBLISHED IN JANG DATED 22.10.2023 & IN THE NATION DATED 23.10.2023 VIDE IPL NO. 8797



**PRIMARY & SECONDARY HEALTHCARE DEPARTMENT
GOVERNMENT OF THE PUNJAB**

JOB OPPORTUNITIES AT “ESTABLISHMENT OF PUNJAB HEALTH & WELLNESS RADIO STATION”

Primary & Secondary Healthcare Department, Government of the Punjab, invites applications from qualified and experienced individuals having domicile of the Punjab for the following posts on a “**Contract Basis**” for the ADP SCHEME titled “**Establishment Of Punjab Health & Wellness Radio Station**” **Government of the Punjab**. The qualification and experience required for the posts is as under: -

Sr. No	Name of the Post	No. of Posts	Qualification & Experience	Age Limit (years)	Per month Salary (Rs. /-)
1.	Project Director	01	<ul style="list-style-type: none"> • Master's degree (16 years) in Business Administration / Computer Science from institute recognized by Higher Education Commission (HEC) with 08 Years’ experience in the relevant field; OR • MS in Project Management from institute recognized by Higher Education Commission (HEC) with 06 Years’ experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization 	25-45	300,000
2.	Manager Operations	01	<ul style="list-style-type: none"> • Master degree (16 years) in Business Administration /Computer Science from institute recognized by Higher Education Commission (HEC) with 05 Years’ experience in the relevant field; OR • MS in Project Management from institute recognized by Higher Education Commission (HEC) with 03 Years’ experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization 	25-45	275,000
3.	Manager News & Programs	01	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication / Political Science/ English from institute recognized by Higher Education Commission (HEC) • 05 Years’ experience is required in the relevant field 	25-45	250,000

4.	Manager Media & Marketing	01	<ul style="list-style-type: none"> • Master degree (16 years) in Business Administration / Economics / Media & Marketing / Mass Communication / Political Science/ English Literature from institute recognized by Higher Education Commission (HEC) with 02 Years' experience in the relevant field; OR • MS in Project Management from institute recognized by Higher Education Commission (HEC) with 01 Years' experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization 	25-45	250,000
5.	Program Producer	01	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication from institute recognized by Higher Education Commission (HEC) with 05 Years' experience is required in the relevant field; OR • MS Project Management from institute recognized by Higher Education Commission (HEC) with 02 Years' experience is required in the relevant field 	25-45	175,000
6.	Archive Person	01	<ul style="list-style-type: none"> • Master degree (16 years) in Library Science /Computer Science from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-35	150,000
7.	Content Writer Social Media & Marketing	01	<ul style="list-style-type: none"> • Master degree (16 years) in Social Science / Computer Science from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-35	150,000
8.	Content Writer Publication	01	<ul style="list-style-type: none"> • Master degree (16 years) in English from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-35	150,000
9.	Animator	02	<ul style="list-style-type: none"> • Master degree (16 years) in Multimedia Art/Computer Science with Post Graduate Diploma in Multimedia Art/Graphic Designing/ Fine Arts (Graphic Designing) from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-35	125,000
10.	News & Program Anchor	03	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication/ English from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-35	125,000
11.	Graphic Designer-Publication	02	<ul style="list-style-type: none"> • Master (16 years) in Communication Design / Fine Arts (Graphic Designing)/ Graphic Designing from institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field 	25-35	125,000
12.	Graphic Designer-Social Media	02	<ul style="list-style-type: none"> • Master (16 years) in Communication Design / Fine Arts (Graphic Designing)/ Graphic Designing from institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field 	25-35	125,000
13.	Video Producer/Videographer	01	<ul style="list-style-type: none"> • Master (16 years) in graphic design from institute recognized by Higher Education Commission (HEC) • 03 Years' of hands-on experience of Videography including experience in video and audio production technologies (Adobe Suite: Premiere, After Effects, Photoshop, Illustrator, Audition, In page). 	25-35	125,000

14.	Broadcast Engineer	03	<ul style="list-style-type: none"> • Bachelor's Degree in Engineering (in any discipline) from institute recognized by Higher Education Commission (HEC) • 01 Years' experience is required in the relevant field • Must have registration with Pakistan Engineering Council (PEC) 	25-45	125,000
15.	Associate Producer (News)	02	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication from institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field 	25-35	125,000
16.	Copy Writer	01	<ul style="list-style-type: none"> • Master degree (16 years) in English / Mass Communication from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field 	25-45	125,000
17.	Editor	01	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication/English from institute recognized by Higher Education Commission (HEC) • 02 Years' experience in relevant field with 1 year Audio Editing experience is required 	25-45	125,000
18.	Associate Producer (Program)	02	<ul style="list-style-type: none"> • Master degree (16 years) in Mass Communication from institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field 	25-35	125,000
19.	Accountant	01	<ul style="list-style-type: none"> • BBA (Hons.) Finance / B.Com (Hons.)/ BS (Hons.) (Accounting & Finance) with at least 2nd division from institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field • Knowledge of MS Office 	25-35	100,000
20.	Camera Man-VP/V	01	<ul style="list-style-type: none"> • Intermediate with Diploma in Photography/ Film & TV from recognized institute with 02 Years' experience in the relevant field; OR • Primary with 05 Years' of experience in the relevant field. 	25-35	100,000
21.	Camera Man-MAM	01	<ul style="list-style-type: none"> • Intermediate with Diploma in Photography/ Film & TV from recognized institute with 02 Years' of experience in the relevant field; OR • Primary with 05 Years' of experience in the relevant field. 	25-35	100,000
22.	Page Manager (Social Media Expert)	02	<ul style="list-style-type: none"> • Master/Bachelor in Computer Science with specialized training in Digital Marketing/social media from institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field 	25-35	100,000

General Terms and Conditions: -

1. The above positions are being offered on Contract basis under the Recruitment Policy 2022 of the Government of the Punjab.
2. General age relaxation in upper age limit for Male candidate = 5 years, for Female candidates = 8 years & Special/disabled person =15 years. The age relaxation of candidates working in public sector organization will be as per current government policy.
3. The continuous service in public sector organization rendered by the candidate will be deducted from the upper age limit.
4. Disabled candidates /Special Persons shall attach proof of registration from Social Welfare Department along with Disability Certificate issued by the District Standing Medical Board.
5. Transgender are encouraged to apply.
6. Candidates having domicile of Punjab shall only be eligible to apply.
7. These vacancies are post specific and non-transferable.

8. No TA/DA will be admissible to the candidates for test/interview
9. Candidates already working in Government/Semi Government/Autonomous Bodies should apply through proper channel
10. The age of the candidate will be calculated on the last date of submission of application.
11. Submission of fake documents or concealment of any fact will lead to dis-qualification of the candidate.
12. Only the degree issued by the university/institute recognized by the HEC or reputed foreign university with HEC equivalence, will be considered.
13. Only short-listed candidates will be called for interview. The date & time of interview will be communicated through email/call/SMS by the department.
14. Complete Original documents along with a set of attested photocopies will be provided at the time of interview.
15. No. of vacancies can be increased/decreased at any time without any notice
16. The Department reserves the right to reject any or all applications, or cancel the whole recruitment process at any stage without assigning any reasons.
17. Final Terms & Conditions of appointment shall be settled at the actual date of appointment.
18. Decisions of Department on all matters concerning recruitment, including eligibility/ short listing/ selection criteria shall be the final.

Procedure for submission of Application Forms: -

1. Candidate shall apply online by visiting National Testing Service (NTS) website (www.nts.org.pk)
2. Candidates shall submit duly filled in Application form (online), alongwith deposit slip of prescribed fee in favor of National Testing Service, copy of CNIC and two recent passport size photographs, directly to NTS through courier on the address mentioned on Application Form.
3. Test fee shall be paid through 1 Link 1 Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easy Paisa/Jazz Cash/TCS Express Counters using 20 Digits Invoice numbers generated in your fee slip. Only 1 bill invoice payment will be accepted.
4. Applications completed in all respect should reach NTS till **15th November, 2023** positively.
5. Incomplete applications or applications received after due date or closing office hours on the last date for submission of applications will not be entertained.
6. The date of written test/skill test shall be communicated to the eligible/shortlisted candidates only through NTS.
7. Candidates shall have at least 50% marks in NTS test to qualify.
8. In case of large number of candidates Qualifying NTS test, Appointing Authority reserves the right to decide upon any threshold marks ratio of candidates.
9. Advertisement can also be downloaded from the website of Primary and Secondary Healthcare Department "pshealthpunjab.gov.pk"



FOR FURTHER INFORMATION, PLEASE
CONTACTUAN: +92-51-844-4441
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NTS Headquarter: Plot No.96, Street No. 4, H-8/I, Islamabad

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